

Scrutiny Board Terms of Reference

Date: 17 June 2021

Report of: Head of Democratic Services

Report to: Scrutiny Board (Environment, Housing & Communities)

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

What is this report about?

Including how it contributes to the city's and council's ambitions

- This report presents the terms of reference for the Scrutiny Board (Environment, Housing & Communities).
- General Terms of Reference are applied to all Scrutiny Boards. However, the variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution.
- Further information is presented within this report to show how each of the five individual Scrutiny Boards have been aligned to Officer Delegated Functions and Executive Portfolios for the municipal year 2021/22.
- In line with the Scrutiny Board Procedure Rules, the Scrutiny Boards will also continue to ensure through service review that equality and diversity/cohesion and integration issues are considered in decision making and policy formulation.

Recommendations

Members are requested to consider the Scrutiny Board's Terms of Reference.

Why is the proposal being put forward?

1. This report presents the terms of reference for the Scrutiny Board (Environment, Housing and Communities).
2. The general Terms of Reference applied to all Scrutiny Boards are set out in Appendix 1.
3. The variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution (Appendix 2).
4. However, more detailed information has also been provided to show how each of the five individual Scrutiny Boards this year have been aligned to Officer Delegated Functions and Executive Portfolios (Appendix 3).

What impact will this proposal have?

Wards affected: All

Have ward members been consulted? Yes No

5. This report seeks to provide clarity surrounding the terms of reference for the Scrutiny Board (Environment, Housing & Communities).

What consultation and engagement has taken place?

6. These terms of reference were formally considered and approved by Council on 20 May 2021.

What are the resource implications?

7. This report has no specific resource implications.

What are the legal implications?

8. This report has no specific legal implications.

What are the key risks and how are they being managed?

9. This report has no risk management implications.

Does this proposal support the council's three Key Pillars?

Inclusive Growth Health and Wellbeing Climate Emergency

10. The terms of reference of the Scrutiny Boards will continue to promote a strategic and outward looking Scrutiny function that focuses on the Best Council Plan.

Appendices

11. Appendix 1 - General Terms of Reference applied to all Scrutiny Boards.

12. Appendix 2 - Article 6 of the constitution showing the variations in the Scrutiny Boards' remits, together with their special responsibilities.
13. Appendix 3 – Details of how individual Scrutiny Boards have been aligned to Officer Delegated Functions and Executive Portfolios during 2021/22.

Background papers

14. None.